Innovative Teaching and Student Experience Grants

Grant Application Packet for Teachers

Grant Application and Selection Process
2020-2021 Timeline

May   Grant Application Kickoff
                    End Of Year Luncheon, May 31
                    Grant application training for all
                    Distribute Grant Application

October   **Grants Due to Administrators for Approval October 1st**
                 Grants Due to ECISD Education Foundation October 9th

October   Grant notebooks submitted to Grant Selection Committee by October 16th.
                 Recommended grants submitted to ECISD Education Foundation by November 17th
                 for approval and to begin purchasing

November   Grant Selection

December   **Prize Party! December 15th**

Guidelines for Grant Applications

Purpose:
Innovative Teaching and Student Experience Grants are designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches to the accomplishment of program objectives. The East Chambers ISD Education Foundation is offering teachers and administrators the opportunity to apply for grants to support innovative programs or projects to support higher levels of student learning. The grants must enhance student academic performance and support the objectives, goals, and initiatives of the Campus Improvement Plan.

Persons Eligible to Apply for Grants:
Individuals or teams of individuals employed by East Chambers ISD who are involved in the instruction of students or related support services benefiting students.

Eligible Proposals:
Instructional approaches or projects designed to begin during the 2020-2021 school year and which meet the selection criteria. Grants may fund instructional and classroom materials, parent involvement programs, or any activity or material which supports higher levels of student academic achievement.

Types of Grant Applications
There are two types of grants that are awarded from East Chambers ISD Education Foundation:
Student Experience: These grants are for initiatives that involve introducing the students to things that introduce a new perspective, enabling them to see things in a way they've never seen before (and could never see again). In short, most of these could be described as travel to a facility or bringing a service to the classroom. Examples of an "experience" include the following: going to see a live re-enactment of a Civil War battle; bringing a mathematician magician to energize the school about having mad math skills, going to see a play, etc.
Innovative Teaching: These grants, on the other hand, are focused on providing tangible learning tools to students in the classroom, aiding the basic tools provided to the teachers from the district. Examples of these tangible innovative tools include the following: human body anatomical models for health class, specially designed swings for the special needs students to enable happy and healthy recess, bouncy bands and wobble stools to enable students to dissipate their energy and focus on learning, etc.

Award of Funds
The maximum amount of funds awarded depends on the grant type. The number of awards will depend on funds available from East Chambers ISD Education Foundation.
Student Experience: Grants of up to $1,000 will be awarded to individual teacher initiated programs or projects. Grants of up to $2,500 will be awarded to campus teams, departments and district initiated programs or projects.
Innovative Teaching: Grants of up to $2,500 will be awarded to individual teacher initiated programs or projects. Grants of up to $5,000 will be awarded to campus teams, departments and district initiated programs or projects.

Selection Criteria:
- The degree to which the grant supports the District goals and the Campus Improvement Plan and is specifically designed to address an area of need substantiated by data.
- The degree to which student academic performance is emphasized.
- The degree to which sound evaluation procedures are incorporated in the proposal.

- The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. Funds are not typically available for recurring programs/projects. (The proposal should address a new project as opposed to one accomplished or under way.)
- The degree to which the proposal is clear and logical, including (a) specificity of objectives; (b) clarity of description of instructional procedures, methods or treatments; and (c) correspondence among evaluative procedures, objectives and treatments.

Grant Applications should be submitted to the East Chambers ISD Education Foundation electronically with all required signatures. Email application as an attachment to ef@eastchambers.net.

Selection Process:
1. Application forms may be obtained online through the web page.
2. Teacher initiated applications must be reviewed and approved by the campus principal for congruence with campus programs. Grants involving technology purchases must also be reviewed and approved by the technology director. Grants related to special education must have the special education director review and approve. Grants requiring construction, maintenance, or transportation must be reviewed and approved by the operations director.
3. Signed applications are due to the East Chambers ISD Education Foundation, no later than the date selected by the Foundation Board of Directors.
4. Applications will be reviewed and commented on by the Grant Application Review Committee made up of the following members:
   a. Six East Chambers ISD Education Foundation members (Program Committee) appointed by the president of the Foundation Board of Directors.
   b. Others as determined by the East Chambers ISD Education Foundation Board of Directors
5. If recommended for approval, the application is presented to the Board of Directors of East Chambers ISD Education Foundation in summary form for review and formal approval.
6. If approved by the Foundation Board of Directors, the application is collectively presented to the East Chambers ISD School Board for formal acceptance of the grant funds.
7. Applicants will be notified of decisions by the date specified by the committee.

Responsibilities of Grant Recipients:
- Use the awards for the purposes intended.
- Funds must be expended by the end of the semester immediately following award notification. Projects awarded must be fully implemented by the end of the following semester.
- Project must be fully implemented and final report submitted to East Chambers ISD Education Foundation before recipients can submit an application for another grant.
- Agree to share successful procedures in staff development sessions.

When applying for a grant, please remember the following:
- Grants are to be used to fund projects that cannot be provided for in the school and district budgets.
- Objectives and outcomes should be consistent with the goals of your school and the district.
- Grants cannot be used to fund teacher training or travel.
- When creating your budget, research carefully and be realistic. Small grants are just as likely to be awarded as large grants. Partial funding will be considered. Funds will not be awarded for budgeted items available from district resources.
- Projects awarded must be fully implemented by the end of the following semester.

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Tips for a Successful Application

Statement of Need:
- Describe the area of student achievement you wish to address and give any data that supports the need. Please include how this grant addresses district and campus goals.
- Keep the statement simple and straightforward.
- Show how project relates to the District/Campus Improvement Plan.

Objectives:
- Limit the number of objectives.
- Imply or state evaluation in the statement of objectives.
- Be specific.

Description of Proposed Project/Activity:
- Describe the problem or issue addressed.
- Show how the project supports the purpose.
- List steps to be followed in project implementation.
- Relate project to need and objectives.
- Be specific.

Evaluation:
- Relate to stated objectives.
- Indicate how you will know whether the project was successful.

Grant Application 2020-2021
Cover Page

Project Title: _____

Name of Applicant(s)   Signature of Applicant(s)

_____   _____

_____   _____

_____   _____

_____   _____

(This page will not be seen by the Review Committee.)

Grant Application 2020-2021

Project Title: _____

CHECK ONE FOR EACH SECTION:

Type of Grant:
☐ Student Experience   ☐ Innovative Teaching
   (Travel or Service)   (Tangible)

This project is:
☐ new to the district   ☐ new to my campus   ☐ new to me

Have you received funds for this project from ECISD previously?
☐ Yes   ☐ No

School Campus(es)
☐ Primary   ☐ Elementary   ☐ Middle School   ☐ High School

What is the primary population to be served with this grant?
☐ Students   ☐ Parents   ☐ Teachers

Grade(s) - List each grade level _____
Subject(s) _____
Number of Students _____(A)
Amount of Grant _____(B) $/student (B/A) _____

When will this grant be implemented? _____

Signature of Principal _____ Date _____

Signature of Special Programs Director * _____ Date _____
* *Required when funds will be used to purchase technology and/or media equipment.*

Signature of Technology Director * _____ Date _____
* *Required when funds will be used to purchase technology and/or media equipment.*

Signature of Operations Director * _____ Date _____
* *Required when funds will be used for construction, maintenance, or transportation.*

Abstract Summary (no more than 100 words)

Innovative Teaching Grant Application

Project Title: _____

DIRECTIONS: Please provide a summary for each area listed below.

Need: (Describe the area of student achievement you wish to address and give any data that supports the need. Please include how this grant addresses district and campus goals.)

Objectives: (State measurable objectives in terms of student behavior or performance.)

Description of Proposed Project/Activity: (Describe what you want to do with the grant funds.   List activities and timeline. How is it innovative?)

Evaluation Strategy: (Describe how you will know if your objectives are met. How will you share your program's successes with your peers?)

Sustainability: (If funded, how will you continue the program/project in the future? Are there recurring costs? If so, how much? How will this program/project be funded in the future?)

DIRECTIONS: Note the budget distribution for each category. Be specific.

Budget Items	Amount	Vendor	
Supplies (please list)			
Equipment			
Contracted Services (list consultants)			
Shipping (estimate)			
Transportation (Transportation costs must be included and approved by the operations director)			
Other:			
TOTAL			

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Grant Approval Reviewer Score Sheet
(Example to help applicant understand criteria, enable successful application)

Application Number _____   Evaluator # _____

Project Title   _____

Please rank the effectiveness of each item with 3 being high and 1 being low.   Circle the number that best describes each statement.

Criteria				Weighted Amount	Weighted Total
Need is clearly stated. Supports districts and campus goals.	3	2	1	X 3	
Objectives are specifically stated and measurable.	3	2	1	X 2	
Activities/procedures specifically stated and relate to purpose and objectives. Innovation is apparent.	3	2	1	X 3	
Evaluation strategy is clearly stated and relevant to the objectives and student performance.	3	2	1	X 2	
Budget is complete, realistic, accurate and appropriate.	3	2	1	X 2	
Project includes participation and support of parents, community and/or business partners.	3	2	1	X 1	
GRAND TOTAL					

Please check the statement below that best describes how you would rank this application.

☐   I would definitely recommend funding this project.
☐   I would recommend funding this project if there were extra money or partially funding.
☐   I would not recommend funding this project.

Additional Comments (please use back if necessary):